

INTERNET BANKING AMENDMENT FORM

Section 1: Amendment Request (Please Tick to Select all that apply)

DATE:

	Transaction Type	Reason for request
1.	Deactivate Hardware Token <input type="checkbox"/>	
2.	Replace Hardware Token <input type="checkbox"/>	
3.	Reset Password <input type="checkbox"/>	
4.	Unblock user <input type="checkbox"/>	
5.	Disable user <input type="checkbox"/>	
6.	Enhance Limit FROM: <input type="text"/> TO: <input type="text"/> <input type="checkbox"/>	
7.	Add or Remove Access Rights *(Go to Section 3) <input type="checkbox"/>	
8.	Add or Remove Accounts *(Go to Section 3) <input type="checkbox"/>	
9.	Add or Remove Contracts (e.g. Loans/FDR) <input type="checkbox"/>	
10.	Amend Contact <input type="checkbox"/>	
11.	Other <input type="checkbox"/>	

Section 2: User Details

Name		Mobile Number	
ID/ PP No.		Email	
How would you like to receive your amendment details?		Mobile Phone: <input type="checkbox"/>	Email: <input type="checkbox"/> Both: <input type="checkbox"/>

Section 3: Change Details

Current Details				Required Change			
Accounts/ Contracts	Access level	Limit		Accounts/ Contracts	Access level	Limit	
		Currency	Amount			Currency	Amount

Account Signatures

Name	Signature	Designation	CUSTOMER'S OFFICIAL STAMP (WHERE APPLICABLE)
			BANK'S OFFICIAL STAMP

Section 4: For Bank Use Only

A. Internet Banking Administrators

	Name	Staff No.	Signature	Date
Authenticated by				
Created by				
Approved by				
DAO				

B. Log-in Details

	Name	Staff No.	Signature	Date
Log-in ID				
Token Serial Number				

Regulated by the National Bank of Rwanda